

MARKET LAVINGTON PARISH COUNCIL

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12th November 2025

To Councillors:

Fred Davis (Vice-Chair); Di Fraser; Ian Macqueen; Suzanne Morrison; Duncan Poole; Chloe Stevens (Chair); Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Full Council** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Tuesday 18th November 2025 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO



AGENDA

Meeting of the Full Council

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion	
25/26-137	Attendance and Apologies for Absence
a) To receive any apologies for absence and consider reasons for non-attendance. b) To receive update on councillor attendance to meetings and apologies process.	
25/26-138	Declarations of Interest and Dispensations to Participate
a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.	
Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
25/26-139	Adjournment for Public Participation (maximum of 5 minutes)
Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.	
25/26-140	Minutes of Council Meetings
Meeting of the Full Council held on the 13 th May 2025 - To approve and sign the minutes as a correct record of the meeting. Meeting of the Full Council held on the 21 st October 2025 - To approve and sign the minutes as a correct record of the meeting.	
25/26-141	Monthly Reports
a) Wiltshire Councillor Report (Cllr Dominic Muns). b) Youth Council (Written report from Group Leader).	

- c) Rights of Way Working Group (Written report from Group Leader). To include update on works undertaken since the last meeting, plans for future works and any ongoing investigations. To make any associated decisions on these works.
- d) Community Hall Trust Report (Cllr Poole).
- e) Friends of Canada Woods & Community Park Community Group (Cllr Fraser). To receive updates and make any associated decisions on proposals to include:
 - i. Works in respect of the regeneration of original MLAV2 footpath through Community Park, including habitat hedging and planting of new hedgerow (previously agreed by Full Council).
 - ii. To consider request for a village 'Blossom Day' event to be held at Canada Woods/Community Park on Saturday 25th April 2026.
- f) Any other reports.

25/26-142 HRAF Committee Meeting

To receive the draft minutes from the Highways, Recreation, Amenity and Footpaths (HRAF) Committee meeting held on 6th November 2025.

To consider the recommendations made by the Committee and make any associated decisions.

25/26-143 Market Lavington Neighbourhood Plan 2

- a) Steering Group Meetings 07/10/2025 and 11/11/2025 – To note the draft minutes and ask any questions arising from them, receive any updates, and consider any matters as necessary.
- b) Site Assessment Consultation – To receive update on consultation and drop in event held on 8th November 2025 to obtain feedback on the Site Assessment report produced by Aecom.
- c) Consideration of request for the Parish Clerk to contact all the various site owners with a view to obtaining further information and their views on the Site Assessment report conclusions and comments.
- d) Review of MLNP2 related payments to date and consideration of budget requirements for the remainder of the current financial year.

25/26-144 Governance & Management Advisory Group

To receive updates and make any associated decisions on the following:

- a) **Training** – any training booked or undertaken since the last meeting including group Civility & Respect training as provided by Council Culture.
- b) **Christmas 2025 arrangements** – Preparations for Community Minded Person & Young Person of the Year award, Carol Singing, Christmas lights in the Market Place and light switch on.
- c) **Joint Liaison Committee** – Review of lease document and consideration of quotations for the maintenance of amenity land. Also to consider dates and agenda items for next meeting.

25/26-145 Finance

- a) To receive and consider financial reports – receipts and payments details for October 2025 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.
- b) To approve payment of 'card / online Payments' for November 2025 – *(schedule of payments and copies of accompanying invoices to be provided to councillors before the meeting)*.
- c) Ear Marked Reserves (EMR) – To review the updated report of current EMR following decisions at the last meeting and make any further decisions associated decisions.
- d) Community Grant Applications – To consider for approval any applications received since the last meeting (including update from residents of The Muddle regarding their community garden and letter from South Western Ambulance Charity to equip volunteer Community First Responders (CFRs).
- e) To receive update on progress for budget and precept setting for the 2026/27 financial year.

25/26-146 Parish Council Land

To receive updates on, discuss, and make decisions on the following items:

- a) The felling of two Ash trees backing onto properties on Francis Road as decided at the last meeting.
- b) Access gates and footpaths from properties on to Parish Council land.
- c) Information board for Canada Woods/Community Park.
- d) Permissive path on MLAV2 and fencing off the landslip and associated works including permits from the Environment Agency.
- e) Recording of trees on Parish Council land and consideration of independent tree surveys.

25/26-147 Current and Future Projects

To receive updates on, discuss, and make any associated decisions on the following:

- a) To review current list of possible future projects and to receive updates on any preparation works undertaken since the last meeting.
- b) To submit any new suggestions for future projects.
- c) To consider whether any current projects or suggested future projects could be part funded from external sources, including by LHFIG.

d) To receive process document for projects.

25/26-148 Highways and any other maintenance matters

- a) Footpath MLAV10 (Spin Hill to Drove Lane) – Update on issues raised and that of alternative options for preventing access by motorbikes whilst maintaining equality access.
- b) Memorial bench at Elisha Field – Update and make associated decisions.
- c) Update on tasks undertaken by the Parish Steward since the last meeting and opportunity to raise any new matters for action (date of next visit 19th & 20th November).
- d) Update on tasks undertaken by the Handyman and Groundwork Contractors since the last meeting and opportunity to raise any new matters for action.
- e) Update on works by SSEN to undertake pruning of the large willow tree on the unregistered amenity land at Northbrook.
- f) New bollard installed on the B3098 highway outside Church Cottage – update and consideration of any further action.
- g) Works by Wiltshire Council to the drains at New Street/The Muddle in an attempt to alleviate flooding – update and consideration of any further action.
- h) Concerns regarding safety of a brick wall adjoining the road at Parsonage Lane – Update and consideration of any further action required.
- i) Clearing of leaves and debris from the pavement along Drove Lane – Update on works undertaken and consideration of any further action.
- j) Damaged bollard outside of the Green Dragon public house – Update on responses to requests for it being reinstated.
- k) Update on damaged wall at Roman Way and response from Wiltshire Council.
- l) Update from Wiltshire Council regarding improvement works to Black Dog crossroads A360, including response to a report of the safety issues related to the reopening of an unused road.
- m) To receive any other updates.

25/26-149 Correspondence Received

To note action taken by the Clerk and to consider if further action is required in relation to the following matters:

- a) Minutes of the Town & Parish Clerks and Wiltshire Council Meeting held on 29th October 2025.
- b) BGS information on wells within the parish provided by a local resident in response to newsletter.
- c) Wiltshire Council – notification that the Local Nature Recovery Strategy (LNRS) has been adopted and published.
- d) BT Connected Together Campaign – information on supporting migrations to digital landlines across the UK and help for residents.
- e) Feedback from residents regarding article on Canada Woods in the recent Church & Community News magazine.

To receive updates on the following previously raised matters:

- f) Local resident – debris from beech trees on Lavington Hill.
- g) Local resident – queries regarding play equipment and surfaces at Hamilton Drive play area.

Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting.

25/26-150 Planning applications, decisions, and any other planning issues

- a) To consider the following planning applications:
 - i. Reference: **PL/2025/04253** (Full planning permission – revised plans)
Address: **44 High Street**, Market Lavington, Devizes, SN10 4AG
Proposal: Alteration and subdivision of the existing buildings on site to create 4 dwellings and their associated parking arrangements.
Applicant: WS Swift Ltd.
 - ii. Reference: **PL/2025/04432** (Listed building consent alt/ext – revised plans)
Address: **44 High Street**, Market Lavington, Devizes, SN10 4AG
Proposal: Alteration and subdivision of the existing buildings on site to create 4 dwellings and their associated parking arrangements.
Applicant: Alex Glover.
 - iii. Reference: **PL/2025/08216** (Listed building consent)
Address: **12-14 High Street**, Market Lavington, Devizes, SN10 4AG
Proposal: Replace deteriorated windows throughout 12-14 High Street, comprising of timber sliding sash windows, timber side-hung casement windows and later Crittall-type steel windows.
Applicant: Yu Xia.

- b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:
- i. None.
- c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (*where the response time falls outside of the meeting schedule and an extension cannot be obtained*).
- d) To note recent planning application decisions made by Wiltshire Council:
- i. Reference: **ENQ/2025/01590** (PD Enquiries)
Address: **4 Saxon Close**, Market Lavington, Devizes, SN10 4EF
Proposal: Single storey rear extension following the demolition of existing conservatory.
Decision: **PP Not Required**
 - ii. Reference: **ENQ/2025/01603** (PD Enquiries)
Address: **3 Stobberts Place**, Market Lavington, Devizes, SN10 4BD
Proposal: Vehicle Access PD Rights Check Only – LK 16399 – dropped kerb and hardstanding
Decision: **PP Not Required**
 - iii. Reference: **PL/2025/05950** (Approval of details reserved by a condition)
Address: **Stobberts Agricultural Buildings, Stobberts Road**, Market Lavington, SN10 4AZ
Proposal: Discharge of conditions 3 (external facing materials), 4 (hard and soft landscaping), 5 (external lighting), 8 (biodiversity gain plan) of planning application PL/2024/09038 (Demolition of existing barns and construction of new detached dwelling).
Applicant: Mr & Mrs Lucas
Decision: Approve
 - iv. Reference: **PL/2025/07666** (Prior notification: Building)
Address: **Land at Freith**, Freith, Devizes
Proposal: Erection of a General purpose agricultural building
Decision: **Prior Approval Not Required**
 - v. Reference: **PL/2025/07812** (Notification of proposed works to trees in a conservation area)
Address: **5 Stobberts Road**, Market Lavington, Devizes, SN10 4AZ
Proposal: T1 Silver Birch - Removing to ground level due to poor form due to proximity to eucalyptus. T2 Eucalyptus - Remove to ground level as its becoming too large for the area and the proximity to building. T3 Red Norway Maple – Remove.
Applicant: Mrs Caroline Davis.
Decision: **No objection**.
- e) To note or receive any updates on any other planning matters including enforcement:
- i. Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill – Update.
 - ii. Wiltshire Local Plan Review examination taking place during November and December 2025.

25/26-151 Items for next agenda

Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting.

25/26-152 Adjournment for Public Participation (maximum of 5 minutes)

Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.

25/26-153 Date and Time of Next Meeting

The next meeting of the Full Council is scheduled to be held on Tuesday 16th December 2025 at 7.15pm at the Old School.